

Receipt Voucher

In-Kind Contribution

Voucher Number

Project Name _____

Address _____

Donors Name	Phone Number (include area code)
Donors Complete Address (include zip code)	

Date contributed (Month/Day/Year)	Value \$
--	--------------------

Description of service, property of services: _____

Basis for valuation (market value of property; fair market rent; employee rate of pay/individual rate normally paid for such services): _____

Authorized Donor Signature

For Office Use Only

Credit to Budget Category* _____

*There should be a separate voucher for each different line item category. If not, the amount to be credited to each category will need to be shown here.

Authorized Project Signature